

Cultural Mapping

CONSULTATION BOOKING FORM



Consultation Package Type (please select and tick)

- | | | |
|--|--|---|
| <input type="checkbox"/> Cultural Mapping Engagement | <input type="checkbox"/> Cultural Mapping Partnerships | <input type="checkbox"/> Cultural Mapping Training |
| <input type="checkbox"/> Cultural Mapping Team Development | <input type="checkbox"/> Cultural Mapping Mentoring | <input type="checkbox"/> Specialised Project Consultation |

Person Making the Booking

Name:

Position:

Address:

Phone: (include area codes) Email Address:

Website URL: Skype:

Organisation Details

Name of Organisation:

Department:

Type of Organisation:

Address:

Website URL:

Briefly describe why you want this consultation and what you hope to achieve:

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- Quote required Quote received and accepted

Date of booking: Signature:

By signing you are stating you have the authority to make this booking if signing on behalf of a group or company.

INSTRUCTIONS

When you have completed filling in all parts of page 1 of this booking form you can either:

1. Post to **Jennifer Joi Field, Cultural Mapping – GPO Box 268 Melbourne VIC 3001 AUSTRALIA**
OR
2. Scan and email to **jennifer@culturalmapping.com** add **Booking** to the subject line

When your form has been received you will receive a personal response within three working days, at that time a decision on the time and method the consultation can take place will be agreed.

Depending on your situation and need, your **confidential consultation** method can either be

1. By telephone
2. In person i.e. a personal visit
3. A Skype session
4. Through email communications, or
5. As a Webinar (on line)

If you have specific requirements regarding **time** please add those to your booking as a note.

If you have a specific preference of the consultation methods please also include those as a note.

If you would like to include further information with your booking form such as brochures or information about your group or project then that would be very beneficial and timesaving.

CONSULTATION COSTS

The costs of consultation will vary greatly depending on your situation and need, they can range from a brief 10 minute complimentary consultation (on approval) to a 6 week consultation period for large strategically planned developments.

To obtain a quote prior to your consultation you will be required to either send an email or letter outlining your requirements, your objectives and your location, and type of entity **OR** fill in and return the booking form and tick quote required. For a quote you will need to include proof of identity such as a business card, website address or reference from a credible organisation.

The more information you can provide the more specific the quote can be. Signing and submitting the booking form is seen to be an acceptance of the quote. A cancellation policy applies. Further information can be provided on request.

Jennifer Joi Field

Director, Cultural Mapping Pty Ltd

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Email: jennifer@culturalmapping.com

